

**County of Sagadahoc Commissioners**  
***Meeting Minutes***  
***January 14, 2013***

A regular meeting of the Sagadahoc County Commissioners was held at 3:00 p.m. on Tuesday, January 14, 2014 in the Commissioners' Meeting Room of the County Courthouse, 752 High Street, Bath, Maine 04530.

Present: Commissioners Grose, Dawson, and Crosby, III; Administrator Pamela Hile; Sheriff Joel Merry; Deputy Administrator Robin Dayton.

**Call to Order**

Chair Grose called the meeting to order at 3:00 pm to and established a quorum.

Other(s) - No public comments were received.

**Consent Agenda:**

1. Approval of Minutes for December 10, 2013
2. Approval of Warrants
3. December 2013 Financial Statements
4. Departmental Reports (Written)
5. Upcoming Meeting(s):
  - a.) Regular Meeting at 5:00 p.m. on Tuesday, January 28, 2014 (ONLY IF NEEDED)
  - b.) Regular Meeting at 3:00 p.m. on Tuesday, February 11, 2014

Upon <b>motion</b> by Commissioner Dawson and second by Chair Grose, the <b>Consent Agenda</b> was approved unanimously as presented.
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**Department Reports**

1. Sheriff's Department

Sheriff Merry provide his activity packet to the Commissioners noting that one of his Patrol Deputies showed exemplary performance recently capturing a drug "kingpin" in our area. Sheriff Merry also reported on the status of two items: installation has begun of the cruiser's new security cameras; and bids are coming in to compare the costs to replace our Prisoner Transport Vans.

**Business Items**

1. Election of Chair and Vice Chair for 2014

Upon <b>motion</b> by Commissioner Crosby and second by Commissioner Grose, the Board <b>elected Commissioner Lawrence Dawson as Commissioner Chair.</b>
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Upon **motion** by Commissioner Grose and second by Chair Dawson, the Board **elected Commissioner Crosby as Vice Chair.**

2. BAC 2014 Caucus

Pursuant to Title 30-A, Section 883 of the State Code, the caucus to fill vacancies on the Budget Advisory Committee must be held no later than February 15, 2014

Upon **motion** by Commissioner Grose and second by Commissioner Crosby, the Board **unanimously designated Tuesday February 4, 2014 at 6:00 pm as the Budget Caucus date for Sagadahoc County.**

3. Certificates of Deposit – Administrator Pam Hile

Administrator Hile distributed a list of current CD's which included the two new, seven-month CDs at .75% interest, for a total investment of \$500,000 (early withdrawal penalty waived). Administrator Hile proposed to add one \$250,000, 12 month CD (penalty waived) at .45% from Bank of Maine, and one \$250,000, 12 month CD (penalty waived) at .30% from First Federal. Bank of Maine is a new account requiring a Corporate Resolution. Administrator Hile also proposed to add a second CD with Androscoggin Bank at .35% for nine months; however, the penalty cannot be waived for this one.

Upon **motion** by Commissioner Crosby and second by Commissioner Grose, the Board unanimously **approved a Corporate Resolution for Treasurer Jane Scease to purchase one \$250,000, 12 month CD (penalty waived) at .45% from Bank of Maine; one at .30% (penalty waived) from First Federal and a CD at .35% for nine months (penalty not waived) from Androscoggin Bank.**

4. FY 2014-15 Budget Calendar - Administrator Pam Hile

Administrator Hile provided the Tentative Budget Calendar for FY 2014-15, noting that the schedule reflects statutorily mandated dates for review by the Budget Advisory Committee and adoption by the Commissioners. The Commissioners advised to try not to increase taxes and to keep the County Budget low.

5. County Administrator's Report – Available for review upon request

Administrator Hile made mentioned that the State Legislature refuses to change anything with regard to re-districting. Commissioner Grose will finish her term representing West Bath and Arrowsic municipalities (in addition to Richmond, Woolwich Phippsburg and Georgetown) as of January 1, 2015. Chair Dawson will enter the 2014 election running for the "new" district 2, which includes Bath and Bowdoinham..

Administrator Hile also reported the following staffing changes: 1. the EMA Admin. Assistant resigned effective January 6, 2014; 2.) hiring a new Paralegal is in process and 3.) a temporary office secretary has been hired to help in the DA's office.

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6. Other – No additional new business items were considered.

### **Commissioners Comments/Announcements**

1. Workforce Investment – Commissioner Crosby

Commissioner Crosby reported that the State DOL signed a deal with the Portland Jetport. The Workforce Investment Boards are waiting to see a bill presented to the State Legislature. Commissioner Crosby acknowledged US Senator Angus King for doing a great job assisting the Workforce Investment Boards.

2. Jail Task Force

Chair Dawson reported that the Jail Task Force did not provide any new bold recommendations. The report recommended authorizing counties to issue bonds and the use of reserve funds for capital improvement. The Commissioners discussed pursuing Knox and Waldo Counties to become part of the Twin Bridges Regional Jail as well as considering using Somerset County’s approach to jail costs. The Commissioners are closely watching the State Legislature’s actions.

### **Executive Session**

Upon **motion** by Commissioner Crosby and second by Commissioner Grose the Board entered into executive session at 3:35 pm **pursuant to Title I, Chapter 13 section 405, 6., A. of the M.S.R.S for the purpose of discussing personnel matters.**

The Commissioners left executive session at 4:27 pm. There was consensus by the Board to hold a regular meeting on January 28, 2014 to discuss staffing of the EMA Department. General discussion followed on goals and objectives, including providing services to municipalities. The Administrator will work on scheduling a visioning session this summer. Commissioners will provide suggested topics for consideration

### **Adjournment**

Upon **motion** by Commissioner Crosby and second by Commissioner Grose **the meeting was adjourned at 4:35 pm** by unanimous acclamation.

Respectfully submitted,

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Robin M. Dayton

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