

***Sagadahoc County Commissioners
Meeting Minutes
Friday, September 9, 2016***

A regular meeting of the Sagadahoc County Commissioners was held at 9:00 a.m. on Friday, September 9, 2016, in the Commissioners' Meeting Room of the County Courthouse, 752 High Street, Bath, Maine 04530.

Present: Chair Charles Crosby III (arriving at 9:16 p.m.); Vice Chair Carol Grose; Commissioner Max Dawson; County Administrator Pamela Hile; Lieutenant Brian Quinn; Communications Director Brodie Hinckley.

Vice Chair Grose called the meeting to order at 9:07 a.m. and established the presence of a quorum.

There were no public comments.

Consent Agenda:

1. Approval of Minutes for August 9, 2016
2. Departmental Reports (Written)
3. Upcoming Meeting(s):
 - a.) Regular Meeting at 3:00 p.m. on Tuesday, October 11, 2016
 - b.) Meeting at 5:00 p.m. on Tuesday, September 27, 2016 if needed

Upon **motion** by Commissioner Dawson and second by Commissioner Grose, the **consent agenda was unanimously approved as presented.**

Sheriff's Department

Lieutenant Brian Quinn was welcomed by the Commissioners. He briefly reviewed the current inmate count at Two Bridges Regional Jail and then requested that the Commissioners approve the hiring of Virgil Anderson as a reserve deputy. Mr. Anderson works part-time as a Phippsburg Officer, and full-time as a Security Officer at Bath Iron Works. He successfully completed his background check, and his presence will help to rebuild the department's reserve staff.

Upon **motion** by Commissioner Dawson and second by Commissioner Grose, **the item was added to the agenda and the hiring of Mr. Anderson as a reserve deputy unanimously approved.**

Business Items

1, Authorization to Hire District Attorney's Office Administrative Assistant

The Administrator referenced correspondence from DDA Jonathan Liberman requesting that the Commissioners approve the hiring of Ms. Maggie Dumais to fill the department's the part-time administrative position. It was noted that Ms. Dumais has extensive experience as a legal assistant, which will definitely be an asset to the County.

Upon **motion** by Commissioner Grose and second by Commissioner Dawson, the Board voted **unanimously to authorize the hiring of Ms. Dumais to fill the 20 hour/week administrative position in the District Attorney's Office.**

September 9, 2016

2. Authorization to Hire Dispatcher

The Administrator referenced correspondence from Communications Director Brodie Hinckley requesting that the Board authorize the hiring of Ms. Jessica Gamrat to fill one of the dispatching vacancies. Director Hinckley added that Ms. Gamrat has an extensive customer service background and has successfully completed all testing and background checks. He also shared the results of her testing, which showed she was well above the national average in the combined standards. One dispatcher position remains vacant, which will be filled once some of the new employees are further into their training.

Upon **motion** by Commissioner Dawson and second by Commissioner Grose, the Board voted **unanimously to authorize the hiring of Ms. Gamrat as a Sagadahoc County dispatcher.**

County Administrator's Report – Available for review upon request.

Commissioner Crosby advised that Coastal Workforces (through Goodwill) is in the process of hiring a grant administrator to oversee its recent \$4 million grant. He also noted a potential problem with the state refusing to pay for the administration of another grant, which was obtained by the counties for the State's benefit. He will continue to keep the Board updated concerning this matter.

Upon **motion** by Commissioner Dawson and second by Commissioner Grose, the Board voted by **unanimous acclamation to adjourn the meeting at 9:22 a.m.**

Respectfully Submitted,

Pamela A. Hile
County Administrator

September 9, 2016