

COUNTY OF SAGADAHOC

PRIVACY POLICY

Adopted July 12, 2011

PRIVACY POLICY

The County of Sagadahoc, State of Maine, (hereinafter referred to as “County”) takes your privacy seriously. Please read the following to learn more about our privacy policy.

What this Privacy Policy Covers

This Privacy Policy covers the County’s treatment of personally identifiable information that the County collects when you are on the County web sites and when you use the County’s on-line services. This policy also covers the County’s treatment of any personally identifiable information that the County’s business partners share with the County. This policy does not apply to the practices of companies that the County does not own or control or to people that the County does not employ or manage.

Information Collection and Use

The County collects personally identifiable information when you subscribe for a County on-line account, when you use certain County services and products, and when you visit the County web site. The County may also receive personally identifiable information from our business partners.

When you subscribe with the County we ask for your name, e-mail address, zip code, personal address, billing address and phone numbers. Once you subscribe with the County and sign in to our electronic services, you are not anonymous to us. The County also automatically receives and records information on our server logs from your browser including your IP address, County cookie information and the page you requested. The County uses information to fulfill your requests for certain products and services.

Information Sharing and Disclosure

The County will not sell or rent your personally identifiable information to anyone. The County will send personally identifiable information about you to other companies or people when:

- We have your consent to share the information;
- We need to share your information to provide the product(s) or service(s) you have requested;
- We need to send the information to companies who work on behalf of the County to provide a product or service to you;
- We respond to subpoenas, court or legal process;
- We find that your actions on our web site violate the Sagadahoc County Agreement for Internet Access, or any of our usage guidelines.

Your ability to Edit and Delete Your Account Information and Preferences

You may request deletion of your account by contacting the appropriate County department.

Security

Your account information is password protected for your privacy and security. In certain areas the County uses industry standard SSL encryption to protect data transmissions.

Changes to this Privacy Policy

The County may amend this policy from time to time. If we make any substantial changes in the way we use your personal information we will notify you by posting a prominent announcement.

DISCLAIMER

Sagadahoc County presents information on its web sites as a service to the public. We have tried to ensure that the information provided is accurate. Sagadahoc County makes no warranty or guarantee concerning the accuracy or reliability of the content of its web sites or at other sites to which we link. Assessing the accuracy and reliability of the information available on the County web sites is the responsibility of the user. Sagadahoc County shall not be liable for errors contained in, or obtained through, any of its web sites or for any damages in connection with the use of the information contained therein.

Registry of Deeds On-line/Web Site Users

The Sagadahoc County Registry of Deeds presents the information on the Registry of Deeds web site as a service to the public. Assessing the accuracy and reliability of the information on the Registry of Deeds web site is the sole responsibility of the user. The user is advised to search all possible variations of proper and given names, in order to maximize search results. We advise all users to review "*How Names are Indexed in the Computer*" and "*How Do I Best Use this System*" on the home page section of the Registry of Deeds' web site.

RETURN POLICY

Returns and/or refunds are not allowed. All sales are final.

PRIVACY POLICY ACCEPTANCE

If you choose not to accept the conditions stated above please exit this application.

Privacy Policy adopted by the Sagadahoc County Commissioners on July 12, 2011.