

***Sagadahoc County Commissioners
Meeting Minutes
Tuesday, December 12, 2017***

A regular meeting of the Sagadahoc County Commissioners was held at 3:00 pm Tuesday, December 12, 2017, in the Commissioners' Meeting Room of the County Courthouse, 752 High Street, Bath, Maine 04530.

Present: Chair Carol Grose; Vice-Chair Charles Crosby, III; Commissioner Rabyrne Hutton; County Administrator Pamela Hile; Sheriff Joel Merry; Chief Deputy Brett Strout; Communications Director Brodie Hinckley; EMA Director Sarah Bennett; Assistant to the County Administrator, Mary Kay Blatz

I. Chair Grose called the meeting to order at 3:05 p.m. and established the presence of a quorum.

II. Public Comments

- There were no public comments.
- Introduction of appointed Commissioner Rabyrne Hutton
Administrator Hile presented Commissioner Hutton who introduced himself to the Board and attendees.

III. Consent Agenda:

1. Approval of Minutes for November 14, 2017
2. Financial Statements for November 2017
3. Departmental Reports (Written)
4. Upcoming Meeting(s):
 - a.) Regular Meeting at 3:00 p.m. on Tuesday, January 9, 2018
 - b.) Meeting at 5:00 p.m. on Tuesday, January 23, 2018 IF NEEDED

Upon motion by Vice-chair Crosby, and second by Commissioner Hutton, the consent agenda was unanimously approved as presented.
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1. FEMA Storm Assessment Update – EMA Director Sarah Bennett

Director Bennett updated the Board on the results of the FEMA assessment that took place in November. She stated that when FEMA came for the assessment they visited 5 towns, and validated the assessment at the point the County exceeded the \$129,000 threshold. The Governor has submitted a request for disaster declaration but will likely not hear back until after the holidays. The state did not get the IA (Individual Assistance) declaration because the threshold was not met, but is working on the SBA (Small Business Assistance) declaration which is likely to be approved, allowing low-cost loans for businesses and individuals. EMA continues to work with municipalities to move this forward. Chair Grose inquired as to whether EMA and CMP are well prepared for a future

event. Director Bennett stated that although she could not speak for CMP, the EMA is reviewing this incident, and will be using this as a learning experience.

2. Sheriff's Department – Sheriff Joel Merry

Sheriff Merry distributed a report for Two Bridges Regional Jail and reviewed the inmate status and Sagadahoc population. He stated that the deficit budget gap is closing due to contract funding with Penobscot County. Commander Baily is working on a federal grant for a re-entry program for individuals with opioid addiction, which will be make TBRJ of the first jails to address this problem. This program will be a collaboration between Counties with inmates at TBRJ, Mid Coast Hospital Addiction Resource Center, and Maine Behavioral Health. Mid Coast Economic Development District (MCEDD) is assisting with writing the grant.

Administrator Hile reported that in response to a request from the Legislative Appropriations Committee, the Maine County Commissioners Association and the Maine Sheriffs Association met and identified concerns regarding jail funding, the results of which were included in the information distributed to the Board. This information has been presented to the Department of Corrections.

The Sheriff reported that the Bureau of Highway Safety grants have been received, which include: Federal funding for five traffic enforcement programs; Distracted Driving; Impaired Driving, Click-it or Ticket; Speed; and RIDE (Regional Impaired Driving).

IV. Business Items

1. Authorization to Accept Bid for Laptops for Sheriff's Vehicles

MEMA, FEMA and the Commissioners previously approved the use of current Homeland Security Grant funds for the for the purchase of 16 ruggedized laptops, docking stations and related installation equipment for the County's law enforcement vehicles. Two bids have been received and the bid from ZONES, in the amount of \$51,861 was 23% lower than the second bid. Administrator Hile respectfully requested that the Commissioners authorize acceptance of this bid. Commissioner Crosby inquired as to the support for the equipment and Director Bennett reported that this includes 5 years of 24/7 support. Commissioner Hutton inquired as to the specifications of the units for each bid. Director Bennett reported that both companies offered the same specifications on the units. Commissioner Grose inquired about the necessity of updating the computers at this time, as well as how the units are used by the deputies. Sheriff Merry stated that the previous upgrade replaced laptops with lower cost tablets that had not been designed for the current use, necessitating this upgrade. The uses for these units are limitless, and include communication, reporting, transfer of information, GPS, mapping, access to the Spillman database, and more.

Upon **motion** by Commissioner Hutton and second by Vice-chair Crosby, the Commissioners **voted unanimously to accept the bid in the amount of \$51,861 for the purchase of rugged laptops for the deputy cruisers.**

2. Appointment of MCCA and Risk Pool Representative and Proxy for 2017

Administrator Hile reported that the MCCA by-laws require that Counties provide notice of their nominees to the Board of Directors at least two weeks before the annual meeting in January, and respectfully requested that the Commissioners appoint (or reappoint) their representative to the MCCA and Risk Pool Boards of Directors for the coming year. Administrator Hile also requested that the Commissioners reappoint the County Administrator to serve as the alternate/proxy for both Boards. Vice-chair Crosby stated that he is amenable to continuing in this role.

Upon **motion** by Vice-chair Crosby and second by Commissioner Hutton, the Commissioners **voted unanimously to re-appoint Chair Crosby to serve as representative to the MCCA and Risk Pool Boards and to reappoint the County Administrator to serve as alternate/proxy to both boards**

3. Appointment of Member to the Board of Assessing Review

Administrator Hile advised that the term of Donald Russell will expire on January 1, 2018, and that Mr. Russell has agreed to accept reappointment for a three-year term if it is the wish of the Commissioners. Administrator Hile respectfully requested the Commissioners' consideration in this matter.

Upon **motion** by Vice-chair Crosby and second by Chair Grose, the Commissioners voted **unanimously to reappoint Mr. Donald Russell to serve on the Board of Assessing Review.**

4. Appointment of Members to the Jail Authority

The terms of Members of the Board of the Two Bridges Jail Authority will expire on December 31, 2016 for the following individuals:

- Charles Crosby III
- Peter Lepari
- David Sinclair (alternate)
- David Miller (alternate)
- Pamela Hile (alternate)

Each have agreed to accept the reappointment, if it is the wish of the Commissioners, and Administrator Hile respectfully requested that the Commissioners reappoint these individuals to a three-year term.

Upon **motion** by Chair Crosby and second by Vice- chair Grose, the Commissioners voted **unanimously to reappoint Charles Crosby, III, Peter Lepari, David Sinclair (alternate), David Miller (alternate), and Pamela Hile (alternate), to serve on the Board the Two Bridges Jail Authority.**

5. Employee Commendations

Administrator Hile presented a list of employees, along with a sample letter of commendation, and respectfully requested the Commissioners consideration for these employees. who played a key role in the recent wind/rain storm.

Upon **motion** by Vice-chair Crosby and second by Commissioner Hutton, the Commissioners voted **unanimously to recognize the employees who played a key role in the recent wind/rain storm with a letter of commendation.**

6. Request for Support: Coalition Against Bigger Trucks

At last month's meeting, the Board received a request from the Coalition Against Bigger Trucks to support their efforts to oppose mandates that would allow longer/heavier trucks on the nation's roads. In response to a request by the Commissioners for additional information, Administrator Hile presented the results of a poll of other Maine Counties, determining what, if any, actions have been taken by other County Commissioners, results as follows:

No action will be taken	5
Not as yet considered	2
No request received	4
No response to poll	4

Administrator Hile respectfully requested that the Commissioners consider one of the following actions:

1. Support
2. Oppose
3. Table indefinitely with no action

Upon **motion** by Commissioner Hutton and second by Vice-chair Crosby, the Commissioners voted **unanimously to table this discussion indefinitely with no action taken.**

7. County Administrator's Report

Available for review upon request.

V. Adjournment

Upon **motion** by Vice-chair Crosby and second by Commissioner Hutton, the Board voted by **unanimous acclamation to adjourn the meeting at 4:19 p.m.**

Respectfully Submitted,

Mary Kay Blatz, Assistant to the Administrator