

***Sagadahoc County Commissioners  
Meeting Minutes  
March 27, 2018***

A special meeting of the Sagadahoc County Commissioners was held at 5:00 p.m. on Tuesday, March 27, 2018, in the County Commissioners' Meeting Room, 752 High Street, Bath, Maine 04530.

Present: Commissioners Charles Crosby III, Rabyrne Hutton, and Carol Grose.  
County Administrator Pamela Hile

Chair Crosby called the meeting to order at 5:11 p.m. and established the presence of a quorum.

Discussion of FY 2018-19 Proposed Budget

The Administrator presented the following overview:

The overall budget increased increase by 2.9%when compared to the current fiscal year's budget; however, the amount to be raised through taxes has decreased by (-08)%. This is almost an exact reversal of last year, when the overall budget increased by 1%, and the amount to be raised in taxes increased by 2.9%. The primary reason for the reduction in the amount to be raised by taxes is an increase of \$262,264 (95.3%) in the amount of surplus available to offset the tax. The unassigned fund balance increased from 18.7% of the tax assessments in FY 2016-17 to 22.3% in 2017-18. Therefore, not only was the fund balance increased, there were additional funds in excess of the 20% allowed by state statute (\$165,232) that must be applied to the tax commitment or capital reserves in FY 2018-19. There is also a projected increase of \$76,832 (9.2%) in non-tax revenues, which includes a transfer of \$46,682 from the Corrections Reserve Fund to Transport to fund a new Programs Officer. Much of the excess surplus was applied to capital reserves for both one-time and on-going projects (an increase of \$116,628 from the previous year), with the balance used to offset increases in operating costs (both of which reduced the tax commitment for FY 2018-19).

The Administrator then asked if anyone wished to review any specific items, The Board noted that they did not have any questions concerning the document as presented, commenting that the Department Heads were very thoughtful with their requests, and that all could be justified, including an increase in the hours of the D.A.'s clerk; the purchase of a program car for the DVI; and the addition of a Programs Officer to the Transport Department (to be funded entirely by the Corrections Reserve account). The consensus was that the capital budget reflected real needs, and that it was prudent to set aside those funds. Commissioner Crosby expressed his feeling that, although changes could be made after review by the Budget Advisory Committee, it was a good budget as presented.

Upon <b>motion</b> by Commissioner Hutton and second by Commissioner Crosby, the Board voted unanimously to <b>forward the proposed FY 2018-19 budget to the Budget Advisory Committee as presented.</b>
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Upon **motion** by Commissioner Hutton and second by Commissioner Grose, the meeting was **adjourned at 5:32 p.m. by unanimous acclamation.**

Respectfully submitted,

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Pamela A. Hile, County Administrator

March 18, 2014